View Paystub

Important: Before you can access self-service to view your paystub, you must create your Kronos logon credentials. See instructions on separate handout.

1. Logon to Kronos via the desktop icon (available on YMCA network computers) or go to:
https://ymcamidtn.kronos.net/wfc/navigator/logon

2. Click **Employee Home Page** from the menu on the right side of your self service page

Note: Self service is the opening page in Kronos for most employees. For supervisors, self service is accessed via the workspaces carousel on the top right.
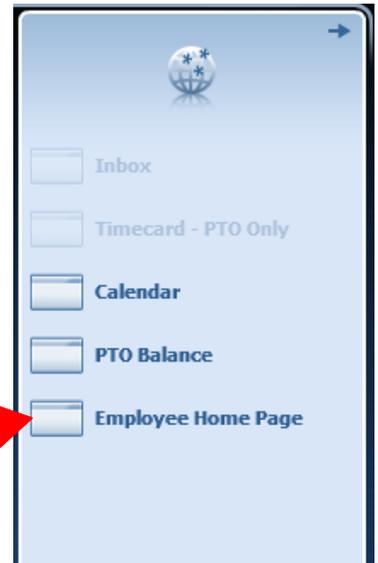
3. Hover over the **Pay** icon and select **Pay History** from the list that appears

4. You will see a table with one row per pay date and columns for hours, earnings, taxes, deductions and net pay. Click **View Advice** in the far right column to open your pay stub for that pay date.