

# Philanthropy

Updated:  
July 20

## In-Kind Gifts

**SOP Purpose:** Processing in-kind donations made to the YMCA of Middle Tennessee

**Applicability:** Any YMCA staff accepting an in-kind donation on our behalf

We gladly accept in-kind donations; we must process the gift in Raiser's Edge to maintain proper records but the monetary value will not be counted as revenue towards our campaign.

In-kind gifts will be entered centrally at the Association but receipts for in-kind gifts need to be generated at the center level. Here is a [receipt template](#).

If you have an in-kind donation to process:

- Submit all of the following information via email to [pteamhelp@ymcamidtn.org](mailto:pteamhelp@ymcamidtn.org)
  - Donor Name/ID in Raiser's Edge
  - Type of Gift
  - Value of Gift\*\*
  - Fundraiser Name/ID in Raiser's Edge
  - Purpose of Gift
  - Documentation from the donor of items donated ([example here](#))

*\*\* Please note that per IRS guidelines it is the burden of the donor and their professional counsel to assign a value to the items/services they donate. We cannot assign a dollar amount to any in-kind donations even if the donor tells us what the amount is.*